

Overview

Tribal Tech has a wealth of experience and expertise in planning and managing in-person and virtual meetings and providing administrative and conference call support. Meeting and event planning support has been one of our core services for many years. We are committed to hosting environmentally friendly events and employing green event planning practices whenever possible. We incorporate a carefully balanced and focused approach to event details, including logistics, content development, onsite event management, reporting and evaluation.

Experience

Tribal Tech is skilled in the planning, development, management, and execution of virtual events, in-person meetings and educational sessions. Furthermore, we provide a myriad of additional event services, including graphic design, social media marketing, campaign development and travel planning. Tribal Tech strives to stay on the forefront of new trends in cost-effective event technology so events become memorable.

Tribal Tech is well-versed in smaller-scale events and have the requisite capacities to simultaneously plan multiple events for a single client. We offer outstanding short-term and long-term value as a contract provider, following Federal Travel Regulations and General Services Administration rates.

For the past several years at the U.S. Department of Health and Human Services (HHS), Tribal Tech has coordinated and managed Tribal grantee meetings with more than 500 participants and dozens of workshops and exhibits. We managed a series of White House Generation Indigenous Youth Summits throughout Indian Country and developed a report highlighting the priorities of youth at each session.

At the U.S. Department of Education (ED), we successfully provide logistical services for activities essential to the mission of the Office of Indian Education (OIE). The staff arranges and provides all pre-meeting services, planning, onsite, and post-meeting logistical and administrative support for special OIE events.

LOGISTICS AND EVENT PLANNING

Clients

We have successfully managed these services for numerous clients, including:

- ◇ U.S. Department of Health and Human Services (HHS)
 - Administration for Native Americans (ANA)
 - Centers for Medicare and Medicaid Services (CMS)
 - Office of Community Services (OCS)
 - Substance Abuse and Mental Health Services Administration (SAMHSA)
- ◇ U.S. Department of Energy (DOE)
 - Office of Economic Impact and Diversity (ED)
 - Office of Indian Energy Policy and Programs (OIE)
- ◇ U.S. Department of Education (ED)
 - Office of Indian Education (OIE)
- ◇ U.S. Office of Personnel Management (OPM)
 - Combined Federal Campaign

Tribal Tech is ready to help your organization, projects and people succeed.



TRIBAL TECH, LLC

*American Indian Owned 8(a) & 8(m) certified Women-Owned Small Business (WOSB)
Guiding Principles: "People, Performance and Partnership"*