

## Overview

Tribal Tech has a strong track record and reputation in the field of grant administration, including processing applications, managing portfolios, evaluating projects and analyzing data. Our extensive experience in grants management spans across multiple federal agencies and includes working knowledge of the U.S. Department of Health and Human Services (HHS), Administration for Children and Families (ACF) grants policies and regulations, as well as the Office of Management and Budget (OMB) Super Circular.

## Experience

Our staff has experience in managing grant portfolios that support more than 100 Tribal grantees. Our clients rely on us to provide interagency support, to include grant application processing, panel review planning and full lifecycle program coordination.

Our efforts at the Substance Abuse and Mental Health Services Administration (SAMHSA) help prevent suicidal behavior and substance abuse, promoting mental health among American Indian and Alaska Native young people.

We manage the timely, cost-effective and accurate processing of grant applications and simultaneously facilitate the planning of panel review procedures. To coordinate the receipt, processing and peer review of grant applications, the Tribal Tech team draws on its vast experience of providing this service for the U.S. Department of Health and Human Services (HHS), Administration for Native Americans (ANA), as well as for the U.S. Department of Education (ED), Office of Indian Education (OIE) for multiple years. Our unique understanding of the nuances and best practices of the panel review process, as well as from lessons learned over the years in managing peer panel review logistics—especially around preparing early and planning for contingencies—has prepared us to streamline and execute panel review under tight deadlines.

At the Department of Education, we implement grants management best practices to enhance Indian education services and support the National Indian Education Study,

# GRANTS ADMINISTRATION AND PEER REVIEW

via logistical support, data collection and management of web-based deliverables. We provide technical assistance to grantees through the reliable dissemination of evidence-based instructional methods/strategies and information on the Elementary and Secondary Education Act (ESEA).

## Clients

We have successfully managed these services for numerous clients, including:

- ◇ U.S. Department of Health and Human Services (HHS)
  - Administration for Native Americans (ANA)
  - Office of Community Services (OCS)
  - Substance Abuse and Mental Health Services Administration (SAMHSA)
- ◇ U.S. Department of Education (ED)
  - Office of Indian Education (OIE)

Tribal Tech is ready to help your organization, projects and people succeed.



# TRIBAL TECH, LLC

*American Indian Owned 8(a) & 8(m) certified Women-Owned Small Business (WOSB)  
Guiding Principles: "People, Performance and Partnership"*